1.)Go to http://password.cscc.edu

2.)Under "New Users" click the "Discover/Activate" button.

COLUMBUS STATE
COMMUNITY COLLEGE

Change My Password

New Users

DISCOVER / ACTIVATE

Current Users

Login Name:

Password:

Forgot Your Username / Password?

LOG IN

Need Help? Call our Help Desk at 614-287-5050. Hours: Monday - Friday 7:30AM - 10:00PM, Saturday 7:30AM - 6:00PM, Sunday 1:00PM - 9:00PM

3.) Enter your Cougar ID Number and full Last (Family) Name.

COLUMBUS STATE
COMMUNITY COLLEGE

Change My Password

Discover / Activate

Cougar ID or SSN:

Cougar ID or SSN

Your Last Name:

Your last name

DISCOVER   **CANCEL**

Need Help? Call our Help Desk at 614-287-5050. Hours: Monday - Friday 7:30AM - 10:00PM, Saturday 7:30AM - 6:00PM, Sunday 1:00PM - 9:00PM

If your family name has a hyphen or a space, then make them one word.

For example, if your family name is Garcia Ligero, then type Garcialigero.

4.) Enter your date of birth.

COLUMBUS STATE
COMMUNITY COLLEGE

Change My Password

Discover Page

WHAT IS YOUR DATE OF BIRTH? (MM/DD/YYYY):

Enter your response

CONTINUE **CANCEL**

Need Help? Call our Help Desk at 614-287-5050. Hours: Monday - Friday 7:30
9:00PM

You must enter your date of birth in MM/DD/YYYY format. For example, if your date of birth is March 15, 1979, type 03/15/1979.

You must enter "/" when you type your date of birth.

5.)

COLUMBUS STATE COMMUNITY COLLEGE **Change My Password**

Your Login Name is:
Your Cougar ID is: ✕

A.) Your username will appear here. Write this down and remember it.

Change Password

Your new password must must be between 8 and 16 characters in length, contain at least one capital letter, one lowercase letter, and one number

New Password:

Retype New Password:

B.) Type and Retype a password.

Your new password must…

- Start with any letter
- Be at least 8 characters long: ********
- Contain at least one CAPITAL letter: A-Z
- Contain at least one lowercase letter: a-z
- Contain at least one number: 1-9
- NOT contain a special character: !@#$%^&*()

Select secret question #1:

Enter Your Response #1:
••••••••

Remember this Retype Your Response #1:
••••••••

Select secret question #2:

Enter Your Response #2:
••••••••

Remember this Retype Your Response #2:
••••••••

C.) Select 3 DIFFERENT secret questions.

Answer these questions for yourself. You need to type the answer in two boxes.

Remember the answers to these questions.

Select secret question #3:

Enter Your Response #3:
••••••••

Remember this Retype Your Response #3:
••••••

D.) Click Update.

UPDATE   CANCEL